Dear Families,

Catlin Gabel School understands that food allergies, in some instances, may be severe and even occasionally life-threatening. We want to understand student and family needs around children’s allergies and be proactive in avoiding allergic situations.

To this end, aside from submitting information on student medical forms, we are asking parents to submit the attached form if your child suffers from severe allergies by August 29. Upon receipt of this form, we will review each child’s unique situation and communicate with parents individually.

Information pertaining to a student's allergies will be shared with all faculty and staff who have contact with the student. The school will strive to instruct staff and faculty to recognize symptoms of an allergic reaction and to respond appropriately as necessary. If applicable, the school will keep individual medication provided by families on campus, as well as ensure they accompany students on field trips.

Upon arriving at a composite list of allergies, we will share an allergy list with each grade level’s families and ask parents not to send snacks to school that contain these allergens when at all possible. Additionally we will request that any homemade items include written notice of ingredients, as well as labels for store bought items.

These efforts are made in the spirit of being proactive to avoid stressful and scary allergic reactions for students. Catlin Gabel cannot guarantee that a student will never experience an allergy-related event while at school. Parents are responsible to educate their child about managing his/her allergy at school.

If your child has a severe allergy, please fill out the attached form and email it back to me by August 29.

If you have questions or suggestions, please let me know.

Best,

Len Carr
Assistant Middle School Head
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