

Professional Development Committee

Application for Funding

The Professional Development Committee (PDC) provides supplemental funding to support a variety of professional growth experiences for as many teachers as possible.

It is understood that teachers will share some of the cost for their own professional development. We encourage, but do not require, cross-divisional and interdepartmental applications.

Date:

Name:

Proposal:

Date(s) of Event: _____

Rationale:

How will this professional development opportunity contribute to your work and/or enhance student learning?

It is expected that you will share what you learn with others. Please indicate how you plan to share.

Will you commit to creating a plan to apply what you learn? Yes ___ No ___

**note that PDC and your division head will expect a brief outline within 2 weeks of returning*

Do you plan to work with a partner or coach to help you apply your learning? Yes ___ No ___

Research (Joyce and Showers 1990) indicates that working with a coach greatly amplifies your learning and benefits students.

Event Costs

Fees	\$ _____ (PDC does not pay for college credit)
Travel	\$ _____
Accommodations	\$ _____
Meal Allowance (\$25/day)	\$ _____
TOTAL COST OF EVENT	\$ _____

Funding Worksheet

Individual PD funds	\$ _____ (to be used first)
Your contribution	\$ _____ (You should expect to contribute a portion of the expenses)
PDC: amount requested	\$ _____
TOTAL FUNDING REQUESTED:	\$ _____

Division Head:

Does this support the teacher's annual goals?

Does this support division / School goal or initiative?

Is it likely to enhance student learning?

Is teacher prepared to apply / share what is learned?

Division will pay for _____ days of substitutes at \$105/day.

Comments:

Division Head Signature: _____

Please attach a copy of any relevant support materials such as brochure, course description, etc.